Need a locker?

> No unborrowed Library items
> No perishable food items
> Users accept full terms & conditions (please see overleaf/adjacent)

1. Choose a locker
   > If Locking Knob does not turn, the locker is already in use

2. Choose a combination
   > Close locker door
   > Lock by aligning red marks on Locking Knob
   > Create your 3-digit code: by pressing and holding the Reset Button, then rotate the number dials to align with the arrow symbol
   
   **Note:** If the Reset Button does not depress, choose another locker and report locker number to staff at the Level 2 information desk
   > Confirm your code by releasing the Reset Button
   > Secure your locker by rotating number dials away from your combination
   > To open locker enter your 3-digit code, rotate the Locking Knob counterclockwise

3. When you’re finished
   > Remove contents from your locker
   > Leave door open
   > Do not change the combination after opening door, as this will prevent others from using the locker
Conditions of use

> We recommend you do not keep valuable items in lockers. ANU Library does not accept any responsibility for personal items left in lockers.

> Food and drinks are not to be stored in lockers. Any food found will be disposed of.

> Library material that is not on loan to you must not be stored in the lockers.

> No hazardous materials are to be stored in lockers.

> All short-term lockers must be emptied one week prior to the end-of-year University shutdown.

> All year-loan lockers are to be emptied and keys returned at the end of semester, according to the due date.

> Library staff may periodically open lockers to check for material that is not to be stored in the lockers.